



ACCOUNTING & FINANCE

Training Programmes

Scan this code to get programme details:



ACF 131: BUSINESS TAX MANAGEMENT

The training is based on the Income Tax Act, 2015 (Act 896) and takes a comprehensive view of the skills and knowledge needed in managing the various tax computations including that of employees, individuals, businesses (corporate tax), allowable and disallowable expenses, capital allowances, tax reliefs and incentives. It also investigates the filing process and procedures with its penalties for non-compliance. It finally investigates the issues of VAT, NHIL and Get fund.

DATE	FEES
24 - 26 JAN 2024	2,700
15 - 17 MAY 2024	2,700
25 - 27 SEPT 2024	2,700

ACF 146: FINANCIAL REPORTING USING IFRS

Is your company's financial statement and reporting IFRS based? Are you looking at transiting to IFRS but need a firm grip on IFRS before transiting with the hope of training your staff in getting ready for the move towards IFRS? IFRS for SME is aimed at meeting the needs of SMEs in Ghana in their financial reporting processes and transiting towards IFRS based financial reporting. SMEs account for more than 90% of companies in Ghana. The three-day training takes a closer look at various requirements for SMEs in recognizing and measuring assets, liabilities, income, and expenses. The complications involved with full IFRS disclosures are also minimized significantly to make it more applicable to all SMEs reporting requirements and reducing costs.

DATE	FEES
24 - 26 JAN 2024	2,700
15 - 17 MAY 2024	2,700
25 - 27 SEPT 2024	2,700

ACF 103: FINANCIAL MODELLING WITH MS EXCEL

In this course, participants will learn that Financial Modelling with the use of advanced MS Excel techniques in manipulating, presenting, and reporting financial information for decision making. It will analyze sets of financial data including structuring financial information, project analysis and interpretation of financial information for decision making. It requires intermediate skills in MS Excel 2016. projects that support continuous activity.

DATE	FEES
24 - 26 JAN 2024	2,700
17 - 19 APR 2024	2,700
14 - 16 AUG 2024	2,700
27 -29 NOV 2024	2,700

ACF 114: TREASURY MANAGEMENT

The Treasury Management Workshop is designed to provide newly elected or appointed treasurers, or those with less than three years of treasury management experience, with top-notch training in treasury fundamentals. This workshop is also beneficial for those who want a "refresher."

DATE	FEES
20 - 22 MAR 2024	2,700
25 - 27 SEPT 2024	2,700

ACF 117: ADVANCED FINANCIAL STATEMENT ANALYSIS

Advanced Financial Statement Analysis (AFSA) program aims at guiding participants in the key steps in examination and analysis of a typical company's externally published financial statements, as well as the forecasting of future financial performance and assessing the impact on future enterprise value.

DATE	FEES
13 - 15 MAR 2024	2,700
17 - 19 JUL 2024	2,700

ACF 109: TRADE FINANCE MECHANISMS

Global trade has become more complex and the economic environment more uncertain. Corporates' earnings are volatile and trade financiers are required to cope with unfamiliar risks. It is extremely important for trade finance practitioners to have a complete understanding of the current scenario, the proper use of products and the risk attributable to different business situations. Risk avoidance and management underlines all trade finance activities. This training course gives you an in-depth look at international trade finance looking at products and solutions.

DATE	FEES
17 - 19 JUL 2024	2,700
27 - 29 NOV 2024	2,700



ACF 132: PROJECT FINANCE & RISK MANAGEMENT

The Project Finance & Risk Management course provides participants with a comprehensive understanding of project finance principles and the necessary skills to effectively manage risks associated with project financing.

The course covers topics such as risk assessment, financial Modelling, project valuation, and risk mitigation strategies.

DATE	FEES
15 - 17 MAY 2024	2,700
14 - 16 AUG 2024	2,700

ACF 135: INVESTMENT RISK MANAGEMENT

The Investment Risk Management course aims to provide participants with a comprehensive understanding of risk management principles in the context of investment portfolios.

The course covers topics such as risk identification, risk measurement, portfolio diversification, and risk mitigation strategies.

DATE	FEES
17 - 19 APR 2024	2,700
24 - 26 JUL 2024	2,700

ACF 136: INVESTMENT ACCOUNTING

The Investment Accounting course focuses on the accounting principles and practices specific to investment instruments. The course covers topics such as investment valuation, accounting for financial instruments, fair value measurement, and financial statement disclosures related to investments.

DATE	FEES
12 - 14 JUN 2024	2,700
16 - 18 OCT 2024	2,700

ACF 139: CORPORATE RESTRUCTURING

The Corporate Restructuring course provides participants with an in-depth understanding of the strategies and techniques involved in corporate restructuring.

The course covers topics such as mergers and acquisitions, divestitures, debt restructuring, and financial distress management.

DATE	FEES
20 - 22 MAR 2024	2,700
10 - 12 JUL 2024	2,700

ACF 142: FINANCIAL FORECASTING & PROJECT EVALUATION

The Financial Forecasting and Project Evaluation course focuses on developing participants' skills in financial forecasting and evaluating project viability. The course covers topics such as financial statement analysis, cash flow forecasting, capital budgeting techniques, and risk assessment in project evaluation.

DATE	FEES
26 - 28 AUG 2024	2,700
25 - 27 NOV 2024	2,700

ACF 151: SUSTAINABLE & CLIMATE FINANCE

This course aims to provide participants with a comprehensive understanding of the concept, trends, policies, practices, measurement and reporting of sustainable and climate finance. It will cover the key actors, instruments and channels involved in mobilizing and delivering finance for low-carbon and climate-resilient development. It will also explore the challenges and opportunities for scaling up investments in sustainable and climate solutions, as well as the best practices and emerging innovations in this field.

DATE	FEES
19 - 21 FEB 2024	2,700
24 - 26 JUN 2024	2,700





ACF 104: STRATEGIC PLANNING, BUDGETING AND COST CONTROL

This course will allow the participant to explore and share with other participants new thoughts in the planning, control, and budgeting cycle, resulting in a renewed energy in returning to the workplace and implementing a more focused budgeting process, which communicates useful and timely information to management. The course will provide a framework for each topic covered, and then will make extensive use of exercises and case studies.

DATE	FEES
15 - 17 MAY 2024	2,700
11 - 13 SEP 2024	2,700

ACF 141: PROJECT ACCOUNTING

The Project Finance Management fundamental training is aimed at introductory level appreciation of the basics of Project Finance Management. The training exposes participants to key issues and concepts in Project Finance, key factors in project finance management, project risk implications and how to deal with such risks and basic introduction to the various project finance modules.

DATE	FEES
19 - 21 JUN 2024	2,700

ACF 124: CASH FLOW FORECASTING

This intermediate level three-day course facilitates a more detailed understanding of the cash-flows of companies. It will cover essential analytical techniques and insights and will also include forecasting and capital structuring methodologies.

DATE	FEES
12 - 14 FEB 2024	2,700
24 - 26 JUL 2024	2,700

ACF 142: INVESTOR RELATIONS MANAGEMENT

This course seeks to build the skills and knowledge needed in managing the relationships between corporate institutions and its stakeholders, most especially, the investors, it is a combination of multiplicity of skills needed to build a unique relationship with shareholders and other stakeholders. It requires skills and knowledge in finance, communication, and marketing to effectively control the flow of information between a public company, its investors, and its stakeholders.

DATE	FEES
24 - 26 JUL 2024	2,700

ACF 143: EFFECTIVE CREDIT ADMINISTRATION

This course is structured around several modules that will cover in logical sequence the processes and activities that are encompassed in the task of assessing, approving, and administering the credit provided to our customers, it includes the risk assessment and Credit Control aspects of advancing Credit in a Non-banking environment.

DATE	FEES
10 - 12 JUL 2024	2,700



ACF 133: ACCOUNTING AND FINANCE FOR EXECUTIVES

The Accounting and Finance for Executives training program is designed to equip senior executives and non-financial managers with a comprehensive understanding of accounting and finance principles, enabling them to make informed financial decisions and effectively communicate with financial professionals. This training will cover essential topics such as financial statements analysis, budgeting and forecasting, capital investment evaluation, and financial strategy. Participants will gain the knowledge and skills necessary to navigate the financial aspects of their roles and contribute to the overall financial success of their organizations.

DATE	FEES
14 - 16 FEB 2024	2,700
14 - 16 AUG 2024	2,700
27 - 29 NOV 2024	2,700

ACF 148: REAL ESTATE ACCOUNTING

This is a refresher course covering the basic concepts and tools of accounting, finance, and math necessary for all real estate professionals. It is also applicable to accountants and as well as real estate investors. Topics covered are balance sheet, income statement, basic accounting concepts, real estate algebra, finance, math and more.

DATE	FEES
17 - 19 APR 2024	2,700
27 - 29 NOV 2024	2,700

ACF 108: EFFECTIVE PROJECT FINANCE

The course examines the business blocks of project finances that are common across industry and apply across all sectors. It is a thorough grounding in the techniques of limited recourse project financing when applied to a range of capital-intensive industries.

It includes the study of the project financing challenges in the industry sectors using case studies and interactive work/group discussion to apply the skills and knowledge they have acquired.

DATE	FEES
24 - 26 APR 2024	2,700
27 - 29 SEP 2024	2,700

ACF 144: CREDIT CONTROLS AND COLLECTIONS ADMINISTRATION

This course teaches effective chase techniques, how to tackle common excuses for non-payment, and how third parties and the courts can help you reclaim debts. It also explains your legal rights regarding charging interest on overdue accounts and what type of relief you can claim if you are left with bad debts. With this knowledge, you will be able to offer credit to customers with as low a risk as possible and chase overdue payments effectively.

DATE	FEES
17 - 19 APR 2024	2,700
11 - 13 SEP 2024	2,700

OTHER ACCOUNTING & FINANCE TRAININGS WE OFFER

- ACF 129: MANAGEMENT ACCOUNTING FOR DECISION MAKING
- ACF 134: ACCOUNTING FOR OIL AND GAS
- ACF 145: EFFECTIVE MANAGEMENT OF ORGANISATIONAL BUDGET





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WORKING HOURS
Monday - Friday | 8:00am - 17:00pm